



Volunteer Position:

Special Event Support Volunteer

POSITION DESCRIPTION:

Young People's Theatre (YPT) is seeking a **Special Event Support Volunteer** to work alongside members of our Development or Marketing Departments to assist with the implementation of special events. As a registered charity, this may include special fundraising events which help raise the profile of the theatre by attracting new audience members and donors, as well as provide an important source of revenue for the theatre.

VOLUNTEER RESPONSIBILITIES:

- Act as an ambassador for YPT
- Greet patrons and answer basic questions
- Provide logistical and administrative support to the special events team
- Work with YPT event team in the management and supervision of all attendees
- Engage with young patrons and create an opportunity for learning
- Specialized responsibilities include assisting with event photography, food and beverage service, and kids' activities/craft-making

QUALIFICATIONS:

- Comfortable interacting with patrons of all ages (particularly children)
- Excellent communication skills, written and verbal
- Ability to work as part of a team
- Smart Serve certification may be required for some events

COMMITMENT:

This volunteer opportunity is scheduled on an as-needed basis. Special Event Support volunteers will need to have the ability to volunteer for evenings or weekends. Shifts are approximately 3 hours long.

BENEFITS:

- The chance, when possible, to attend the function you are helping with
- The opportunity to work as part of a dynamic team
- Experience assisting with the implementation of fundraising and special events
- Sense of accomplishment in supporting events that provide an important source of funding that allows YPT to deliver core education programming throughout the GTA
- Gain volunteer hours and references for future work and schooling
- Earn complimentary show tickets to select performances in our 2018/19 season

HOW TO APPLY:

- This is an **ongoing** volunteer opportunity. Please complete the [online volunteer application form](#).
- If you have questions or want to learn more, contact Marjie Chud, Interim Community Volunteer Manager at mchud@youngpeoplestheatre.ca.

Due to the nature of our business, a condition of engagement may require YPT to have on file an acceptable Vulnerable Sector Police Records Check. Volunteers also agree to abide by YPT's Child Safety Code of Conduct. Young People's Theatre strongly supports and values diversity. Applications from all candidates are welcome, and people with disabilities and individuals from equity-seeking groups are encouraged to apply.